



# MOUNTAINS RECREATION & CONSERVATION AUTHORITY

Los Angeles River Center & Gardens  
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## MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Executive Officer

DATE: September 6, 2006

SUBJECT: **Agenda Item VI(c): Consideration of resolution authorizing a sole source contract with Western Oil Spreading Services, Inc. to install a chip seal surface at the Victory Trailhead parking lot, Upper Las Virgenes Canyon Open Space Preserve, Calabasas.**

Staff Recommendation: That the Governing Board adopt the attached resolution authorizing a sole source contract with Western Oil Spreading Services, Inc. in an amount not to exceed \$12,000.00 to install a chip seal surface at the Victory Trailhead parking lot, Upper Las Virgenes Canyon Open Space Preserve, Calabasas.

Background: The Mountains Recreation and Conservation Authority (MRCA) completed the Victory Trailhead at the Upper Las Virgenes Canyon Open Space Preserve in July of 2005. Staff has committed to the neighbors that the parking lot would be modified in some way to minimize dust that currently emanates to the neighboring homes creating a nuisance. After considering various options, staff determined that chip seal would be the best option to eliminate dust for the longest period of time with the least amount of environmental impact.

MRCA has previously used Western Oil Spreading Services, Inc. in a number of agency parks. Staff has not been able to find another local company that provides the same service. In staff's past experience, other contractors, who have been contacted for this type of work, ultimately subcontract the work to Western Oil Spreading Services, Inc.

Construction costs are estimated to not exceed \$12,000. Funding for construction would come from discretionary funds.